

Sands Anderson – Payment Portal Instructions

Sands Anderson Client Payment Page
Payment Amount

\$ 0.00

Client ID

Invoice Number(s)

Matter #

Notes

Next page

Enter the amount you intend to pay; this can be found on your invoice(s)

This information can be found on your invoice

If you are applying multiple client/matters/invoices, please include all:

Example: 111222;111223



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Verify via phone

Phone number *

[Back](#) [Send verification code](#)

Fraud Prevention: please enter cell phone number to receive a text verification code

Verify via phone

Verification code *

A verification code has been sent to [REDACTED]
If you did not receive a code or placed incorrect contact, please click [here](#)

[Back](#) [Verify code](#)

Enter in verification code

Next page

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The screenshot shows a payment portal form with the following sections:

- Payment Method Selection:** Two buttons, 'Card' (highlighted in red) and 'ACH'.
- Card Information:** Fields for 'Card Number *', 'Exp *' (MM/YY), and 'CVC'.
- Payment Summary:** A table showing 'Payment Type & Amounts' for \$111.11, 'Subtotal' for \$111.11, 'Tax amount' for \$0.11, and 'Total amount' for \$111.11.
- Agreement:** A checkbox for 'I agree to pay the total amount of \$111.11 as a one-time transaction.'
- Personal Information:** Fields for 'First Name *', 'Last Name *', 'Email *', and 'Phone'.
- Address:** Fields for 'Address *' (Billing Address), 'City *', 'Postal Code *', 'State *', and 'Country' (United States).
- Navigation:** 'Back' and 'Next page' buttons.

Annotations on the right side of the form:

- Two orange arrows point from the 'Card' button and the card information fields to a box: 'If paying with credit/debit card, select 'Card''.
- Two orange arrows point from the card information fields to a box: 'Enter in credit/debit card information'.
- A dashed orange box contains the text: 'All credit card payments include a 3% processing fee' and 'There is no fee for payments made by debit card or ACH (eCheck)'.
- An orange arrow points from the address fields to a box: 'Enter address associated with the credit/debit card'.

If paying with credit/debit card, select 'Card'

Enter in credit/debit card information

All credit card payments include a 3% processing fee

There is no fee for payments made by debit card or ACH (eCheck)

Enter address associated with the credit/debit card

Sands Anderson – Payment Portal Instructions

Card ACH

Account Number * Routing Number *

Account Type * SEC Code *

Payment Type & Amounts \$111.11

Subtotal \$111.11

Tax amount \$0.11

Total amount \$111.11

I agree to pay the total amount of \$111.11 as a one-time transaction.

First Name * Last Name *

Email * Phone

Address *

City * Postal Code * State *

Country

If paying with ACH, select 'ACH'

Enter in ACH information

Account Type: is the account a Checking or Savings account?
SEC Code: is the account a Personal or Business account?

Enter address associated with the account

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Summary

Amount information
Payment Type & Amounts [Redacted]

Billing Information

Email Address [Redacted]

Phone Number [Redacted]

First Name [Redacted]

Last Name [Redacted]

City [Redacted]

Postal Code [Redacted]

State [Redacted]

Country [Redacted]


Other Information

Client ID [Redacted]

Invoice Number(s) [Redacted]

Matter # [Redacted]

Notes [Redacted]

Success!  Privacy - Terms

[Back](#) [Submit](#)

Review information for accuracy

Once complete, hit the 'Submit' button